



Employment Application

Personal Information:

Name (Last Name First)		Social Security Number	
Present Address	City	State	Zip Code
Permanent Address	City	State	Zip Code
Phone Number	Referred By:	Date of Application	

Employment Desired:

Position	Date you can Start	Desired Salary
Currently employed?	Applied to this Company before?	When and Where?

Availability: Please circle shifts you are available. We are closed on Sundays.

Monday Tuesday Wednesday Thursday Friday Saturday
 AM / PM AM / PM AM / PM AM / PM AM / PM AM / PM

Former Employers: Please list last employer first.

Months and Years	Name and Phone	Salary	Position	Reason for Leaving
From To				
From To				
From To				
From To				

References: Give the names of 3 persons unrelated to you, whom you've known at least one year.

Name	Phone #	Business	Years Known

Authorization:

"I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company from all liability for any damage that may result from utilization of such information.

I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.

This waiver does not permit the release or use of disability-related or medical information in a manner prohibited by the Americans with Disabilities Act and other relevant federal and state laws."

Date:	Signature:		
Interviewed By:		Date:	

Remarks: (office use only)

Hired on Date:	given day of hire packet?
Position:	Hired By:
Salary:	passed pretest?
Start Date:	other: